THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA ENVIRONMENTAL HEALTH & SAFETY DEPARTMENT

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July 29, 2015	Signature on File	For Custodial Supervisor Use Only
TO:	Eric Powell, General Manager/Director Broward Educational Communications Network	Custodial Issues Addressed
FROM:	Richard Rosa, Project Manager Environmental Health & Safety Department	Custodial Issues Not Addressed
SUBJECT: In	door Air Quality (IAQ) Assessment	

On July 28, 2015, I conducted an assessment at **Broward Educational Communications Network.** Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-4200.

cc: Shelley Meloni, Director, Pre-Construction
Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division
Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division
Aston Henry, Director, Risk Management
Broward Teachers Union
Federation of Public Employees

RR/jj Enc.

IAQ Assessment

BECON Administration Eva	luation Da	July 28, 2015	Time of Day 11:00 AM	/	
Outdoor Conditions Temperature 83.9	Relativ	ve Humidity 72.6	Ambient CO2 446]	
Fish Temperature Range Relative Hur 109 68.1 72 - 78 70.1	 i	Range C0 0% - 60% 61		ants	
Noticeable Odor No Visible water da staining? Ceiling Concrete No No Floor concrete No No	_	Visible microbial growth? No No No	Amount of material affected		
Ceiling Clean Yes Walls Clean Flooring Clean Room Surfaces Clean HVAC St Grills Cle Grills Cle Duct Cle Ceiling a Grills Cle	ean f Supply ean at Supply	Yes Yes	HVAC Return Grills Clean Inside of Return Duct Clean	<u> </u>	
Trash Removed Yes Exhaust Fans Signs of Pests No Drain T Room Cluttered No Food if Stored in in Sealed Contain	raps Wet n Room is		Unapproved Chemicals / Cleaners in Room Air Fresheners in Room	二	
Mechanical Equipment Location HVAC system is ha Filters Installed Properly Yes Filte Condensate Pan Clean No Cooling	ers Clean	Yes N/A	Mechanical Room Clean Inside of HVAC Unit Clean No	二 [
Fresh Air Intake Location Pollutant Sources Near Air Intake		▼	Fresh Air Intake Free of Obstruction		
Observations Book vault					
Corrective Actions to be Completed by Site Based Staff Leave Dehumidifiers ON ▼ Corrective Actions to be Completed by PPO Repair HVAC to Reduce Humidity Levels ▼					
Leave Dehumidifiers ON Wipe down all surfaces with wexcide Replace all cardboard boxes w/plastic		Clean	condensate pan leaning the HVAC coil	▼ ▼	